#### **NEWS RELEASE**

#### For Release --

The audit report of Laurens Municipal Broadband Communications Utility for the year ended December 31, 2006, has been released. This report was issued by Hunzelman, Putzier & Co., PLC, C.P.A.'s and filed with David A. Vaudt, Auditor of State.

A copy of the audit report is available for review in the office of the Auditor of State and the Utility's office.

# LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY INDEPENDENT AUDITOR'S REPORTS FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS

DECEMBER 31, 2006

# LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY

### LAURENS, IOWA

## **CONTENTS**

		Page
Officials		3
Independent Auditor's Report		4
Management's Discussion and Analysis		5-8
Financial Statements:  Balance Sheets Statements of Revenues, Expenses, and Changes in Net Assets Statements of Cash Flows Notes to Financial Statements	Exhibit A B C	9 10 11 12-15
SUPPLEMENTARY INFORMATION		
Statements of Operations		17-18
Schedule 1 - Schedule of Communications Plant		19
Comments on Balance Sheet		20-23
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>		22-23
Schedule of Findings		24-25

# LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY

### LAURENS, IOWA

## **OFFICIALS**

Name	<u>Title</u>	<u>Term Expires</u>
Richard Main	Trustee	April, 2007
Brad Olsen	Trustee	April, 2009
Robert O. Braesch	Trustee	April, 2011

# HUNZELMAN, PUTZIER & CO., PLC CERTIFIED PUBLIC ACCOUNTANTS

WESLEY E. STILLE, C.P.A.
JEFFORY B. STARK, C.P.A.
RETH C. GERMANN, C.P.A.
RICHARD R. MOORE, C.P.A.
RENNETH A. PUTZIER, C.P.A. (RETIRED)
W.J. HUNZELMAN, C.P.A. 1921-1997

1100 WEST MILWAUKEE STORM LAKE, 10WA 50588 712-732-3653 FAX 712-732-3662 info@hpcocpa.com

#### INDEPENDENT AUDITOR'S REPORT

Board of Trustees Laurens Municipal Broadband Communications Utility Laurens, Iowa

We have audited the accompanying balance sheets of Laurens Municipal Broadband Communications Utility, a component unit of City of Laurens, as of and for the years ended December 31, 2006 and 2005, and the related statements of revenues, expenses, and changes in net assets and cash flows for the years then ended. These financial statements are the responsibility of the Utility's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Laurens Municipal Broadband Communications Utility as of December 31, 2006 and 2005, and the changes in its financial position and its cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our report dated April 26, 2007, on our consideration of Laurens Municipal Broadband Communications Utility's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audits.

Management's Discussion and Analysis on pages 5 through 8 is not a required part of the financial statements, but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Hungelmen, Tuitzier & Co.

### MANAGEMENT'S DISCUSSION AND ANALYSIS

Laurens Municipal Broadband Communications Utility provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the year ended December 31, 2006. We encourage readers to consider this information in conjunction with the Utility's financial statements, which follow.

#### FINANCIAL HIGHLIGHTS

- The Utility's operating revenues increased 12 %, or \$107,236, from 2005 to 2006.
- The Utility's operating expenses were 10%, or \$91,229, more in 2006 than in 2005.
- The Utility's net assets increased 8%, or \$50,233, from December 31, 2005 to December 31, 2006.

#### USING THIS ANNUAL REPORT

Laurens Municipal Broadband Communications Utility is a single Enterprise Fund and presents its financial statements using the economic resources measurement focus and accrual basis of accounting which is the same measurement focus and basis of accounting employed by private sector business enterprises. This discussion and analysis are intended to serve as an introduction to Laurens Municipal Broadband Communications Utility's financial statements. The annual report consists of a series of financial statements and other information, as follows:

- Management's Discussion and Analysis introduces the financial statements and provides an analytical overview of the Utility's financial activities.
- The Balance Sheets present information on the Utility's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Utility is improving or deteriorating.
- The Statements of Revenues, Expenses and Changes in Net Assets is the basic statement of activities for proprietary funds. This statement presents information on the Utility's operating revenues and expenses, non-operating revenues and expenses, and whether the Utility's financial position has improved or deteriorated as a result of the year's activities.
- The Statements of Cash Flows present the change in the Utility's cash and cash equivalents during the year. This information can assist the user of the report in determining how the Utility financed its activities and how it met its cash requirements.
- The Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

# FINANCIAL ANALYSIS OF THE UTILITY

#### Statements of Net Assets

As noted earlier, net assets may serve over time as a useful indicator of the Utility's financial position. The Utility's net assets for 2006 totaled approximately \$681,000. This compares to approximately \$631,000 for 2005. A summary of the Utility's net assets is presented below.

	<u>2006</u>	<u>2005</u>
Current assets Capital assets at cost, less accumulated depreciation Total assets	\$492,127 <u>407,080</u> <u>899,207</u>	\$386,225 452,264 838,489
Current liabilities Total liabilities	217,787 217,787	207,302 207,302
Net assets: Invested in capital assets, net of related debt Unrestricted	407,080 274,340	452,264 178,923
Total net assets	<u>\$681,420</u>	<u>\$631,187</u>

The largest portion of the Utility's net assets (60%) is invested in capital assets (e.g., land, buildings, and equipment), less the related debt. The remaining net assets (40%) are the unrestricted net assets that can be used to meet the Utility's obligations as they come due.

# FINANCIAL ANALYSIS OF THE UTILITY - (Continued)

# Statements of Revenues, Expenses, and Changes in Net Assets

Operating revenues are received for providing cable, internet, and telephone services to the residents of the City. Operating expenses are expenses paid to operate the Utility. The utilization of capital assets is reflected in the financial statements as depreciation, which allocates the cost of an asset over its expected useful life. A summary of revenues, expenses, and changes in net assets for the years ended December 31, 2006 and 2005, is presented below:

Operating revenues:	2005 ,265 \$172,406 ,383 508,714 ,830 121,566
Operating revenues:	,383 508,714
	,383 508,714
CAIDE SELVICES	· · · · · · · · · · · · · · · · · · ·
Lengthouse Scivices	
Internet services	
TRUCK ORGANIERS ICACION	111,532
Total operating revenue 1.021	<u>.454</u> <u>914.218</u>
Operating expenses:	5,099 243,862
Capte and memor services	2,928 341,889
LEREBRIDRE SELVICES	*
1 2001 (2013) (13)	,
Customers accounts expense	· · · · · ·
Administrative and general expense	5,516 183,405
rical cui expenses " manioname	5,075 3,218
Head end expenses - operations 20	<u>6,573</u> <u>27,694</u>
Total operating expenses $\frac{97}{}$	1,221 879,992
Increase in net assets	0,233 34,226
Net assets, beginning of year63	1,187 596,961
Net assets, end of year \$ 68	1,420 \$631,187

The Statements of Revenues, Expenses, and Changes in Net Assets reflect a positive year with an increase in the net assets from 2005 to 2006.

The Utility's operating revenue increased 12%, or \$107,236, from 2005 to 2006, due to the continued growth in cable modem sales, the leasing of space on our communications tower, the offering of new digital Cable TV services, and special circuits.

The Utility's operating expenses increased 10 %, or \$91,229, from 2005 to 2006, because of the start-up costs involved with the new digital Cable TV services and the special circuits. The Utility also upgraded some hardware to handle the continued growth in cable modem sales.

#### Statements of Cash Flows

The Statements of Cash Flows present information related to cash inflows and outflows, summarized by operating, and capital and related financing activities. Cash provided by operating activities includes charges for service reduced by payments to employees and to suppliers. Cash used from capital and related financing activities includes the purchase of capital assets.

### CAPITAL ASSETS

At December 31, 2006, the Utility had approximately \$407,000 invested in capital assets, net of accumulated depreciation of approximately \$607,000. Depreciation charges totaled \$89,465 for 2006. More detailed information about the Utility's capital assets is presented in Note 3 to the financial statements and in Schedule 1 of the supplementary information.

### ECONOMIC FACTORS

The current condition of the economy in the state continues to be a concern for Utility officials. Some of the realities that may potentially become challenges for the Utility to meet are:

- Facilities at the Utility require constant maintenance and upkeep.
- Technology continues to expand and current technology becomes outdated presenting an on-going challenge to maintain up to date technology at a reasonable cost.
- Staying competitive with the large nation-wide companies not only with the services offered but also the price of these services.

## CONTACTING THE UTILITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Utility's finances and to show the Utility's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Laurens Municipal Power and Communications Utility, 272 N. Third Street, Laurens, Iowa.

# LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY BALANCE SHEETS DECEMBER 31, 2006 AND 2005

Exhibit A

### **ASSETS**

	alphanishing is a find constrained and constra	COMMENSATION OF THE PARTY OF TH		
	man a d	CATV &	Total	2005 Total
	<u>Telephone</u>	<u>Internet</u>	<u>Total</u>	<u>10tai</u>
CAPITAL ASSETS	e 00 70 6	¢014.156	\$1,013,942	\$969,661
Utility plant in service	\$ 99,786	\$914,156 532,20 <u>8</u>	606,862	517,397
Less accumulated depreciation	74,654	381,948	407,080	452,264
Total net capital assets	25,132	301,340	407,080	The state of the S
CURRENT ASSETS				
Cash and cash equivalents	457,075	(339,296)	117,779	32,938
Accounts receivable (less provision for				
doubtful accounts of \$5,000 in 2006 and				
\$500 in 2005)	75,267	27,740	103,007	108,753
Due from electric utility	269,034	***	269,034	242,791
Prepaid expenses	<u>1,615</u>	692	2,307	1,743
Total current assets	802,991	(310,864)	492,127	<u>386,225</u>
Total assets	\$828,123	<u>\$ 71,084</u>	<u>\$ 899,207</u>	<u>\$838,489</u>
LIABILITIES	AND NET ASS	SETS		
Actual Section of the Control of the	The state of the s			
	where drop design in the section of	2006		
CURRENT AND ACCRUED LIABILITIES				
Accounts payable	\$101,633	\$103,673	\$205,306	\$194,465
Other current and accrued liabilities	<u>8,569</u>	3,912	12,481	12,837
Total current and accrued liabilities	<u>110,202</u>	107,585	217,787	207,302
NET ASSETS				
Invested in capital assets, net of related debt	25,132	381,948	407,080	452,264
Unrestricted	692,789	<u>(418,449</u> )	274,340	178,923
Total net assets	717,921	(36,501)	681,420	631,187
Total liabilities and net assets	\$828,123	<u>\$ 71,084</u>	\$899,207	<u>\$838,489</u>

# LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY STATEMENTS OF REVENUE, EXPENSES, AND CHANGES IN NET ASSETS FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005

Exhibit B

		2006		
	Address of the second s	CATV &		2005
	<u>Telephone</u>	<u>Internet</u>	Total	<u>Total</u>
OPERATING REVENUES	<u>\$655.855</u>	<u>\$365,599</u>	<u>\$1,021,454</u>	<u>\$914,218</u>
OPERATING EXPENSES			~m < 000	242 062
CATV and internet services	<b>**</b> .	276,099	276,099	243,862
Telephone services	372,928	<b>&gt;∞</b>	372,928	341,889
Depreciation	8,127	81,338	89,465	79,707
Customers' accounts expense	3,800	765	4,565	217
Administrative and general expense	127,729	68,787	196,516	183,405
	478	4,597	5,075	3,218
Head end expenses - maintenance	8,422	18,151	26,573	27,694
Head end expenses - operations  Total operating expenses	521,484	449,737	971.221	879,992
Operating income (loss)	134,371	(84,138)	50,233	34,226
Net assets, beginning of year	<u>583,550</u>	47,637	631,187	596,961
Net assets, end of year	<u>\$717,921</u>	<u>\$ (36,501)</u>	\$ 681,420	<u>\$631,187</u>

## LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2005

Exhibit C

CHARLES ON A COUNTY ACTIVITIES.	Telephone	CATV & Internet	<u>Total</u>	2005 <u>Total</u>
CASH FLOWS FROM OPERATING ACTIVITIES: Cash received from customers	\$665,334	\$361,866	\$1,027,200	\$910,073
Cash paid to suppliers	(441,916)	(321,961)	(763,877)	(657,756)
Cash paid to employees	(72,629)	(35,329)	(107,958)	(105,579)
Net cash provided by operating activities	150,789	<u>4,576</u>	<u>155,365</u>	146,738
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES Advances to electric utility	(26,243)		(26,243)	(242,791)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES: Additions to utility plant	NO.	(44,281)	(44,281)	(120,106)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	124,546	(39,705)	84,841	(216,159)
Cash and cash equivalents at beginning of year	332,529	(299,591)	32,938	<u>249.097</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$457,075	<u>\$(339,296)</u>	<u>\$ 117,779</u>	<u>\$ 32,938</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES: Operating income (loss) Adjustments to reconcile operating income (loss)	<u>\$134,371</u>	<u>\$ (84,138)</u>	<u>\$ 50.233</u>	\$ 34,226
to net cash provided by operations:  Depreciation	8,127	81,338	89,465	79,707
Changes in assets and liabilities:	9,479	(3,733)	5,746	3,430
Decrease (increase) in accounts receivable Decrease (increase) in prepaid expenses	(395)	(169)		218
Increase (decrease) in accounts payable	(612)	11,453	10,841	27,468
Increase (decrease) in other liabilities	(181)	(175)		1,689
Total adjustments	16,418	88.714	105,132	112,512
Net cash provided by operating activities	<u>\$150,789</u>	<u>\$_4,576</u>	<u>\$ 155,365</u>	\$146,738

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Laurens Municipal Broadband Communications Utility is a component unit of City of Laurens. The Mayor appoints the trustees of the Utility subject to approval by the City Council. The City Council also approves the Utility's operating budget.

Laurens Municipal Broadband Communications Utility provides telephone, cable, and internet services to consumers in Laurens, Iowa. Sale of local telephone, cable, and internet services are billed on the twentieth of each month for service from the first to the end of the month billed. Sales of long distance telephone service are billed on the twentieth of each month for usage through the fifteenth of the month. An unbilled receivable in the amount of \$2,518 has been recorded for the period December 15 through December 31. Laurens Municipal Broadband Communications Utility is billed by their telephone, cable, and internet providers on a calendar month basis.

The Utility's financial statements are prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### Reporting Entity

For financial reporting purposes, Laurens Municipal Broadband Communications Utility has included all funds, organizations, agencies, boards, commissions, and authorities. The Utility has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the Utility are such that exclusion would cause the Utility's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the Utility to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on, the Utility. Laurens Municipal Broadband Communications Utility has no component units which meet the Governmental Accounting Standards Board criteria.

#### Basis of Presentation

The accounts of Laurens Municipal Broadband Communications Utility are organized as an Enterprise Fund. Enterprise Funds are used to account for operations (a) financed and operated in a manner similar to private business enterprises, where the intent of the governing body is the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or (b) where the governing body has decided periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

## Measurement Focus and Basis of Accounting

The financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The Utility applies all applicable GASB pronouncements, as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

The Utility distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the Utility's principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Cash, Investments, and Cash Equivalents - Investments are carried at cost which approximates market value. For the purpose of reporting cash flows, cash and cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

<u>Utility Plant</u> - Utility plant is stated at cost. Cost of labor, materials, supervision, and other costs incurred making improvements and replacements to the system, except minor replacements, are charged to the plant accounts while such costs incurred in making normal repairs, minor replacements, and maintaining the assets in efficient operating condition are charged to expense.

Provisions for depreciation of distribution plant are computed on a straight-line basis employing a group method. The original costs of assets retired (not constituting the sale of an operating unit or system) together with the costs of removal less salvage are charged to the related accumulated depreciation accounts. In accounting for the sale of operating units or systems, gains or losses are reflected in net revenue.

Provisions for depreciation of general plant are computed on a straight-line basis employing the unit depreciation method. The original cost of property retired is removed from the general plant accounts and the related accumulated depreciation accounts are charged for the depreciation taken to date. Gain or loss is recognized to the extent that the salvage value of the assets retired exceeds or falls short of the remaining book value of the assets retired.

Compensated Absences - Utility employees accumulate a limited amount of earned but unused vacation hours for subsequent use or for payment upon termination, death, or retirement. The Utility's liability for accumulated vacation has been computed based on rates of pay in effect at December 31, 2006.

Budgets and Budgetary Accounting - The Board of Trustees annually adopts a budget on the accrual basis following required public notice and hearing in accordance with the Code of Iowa. The budget may be amended during the year utilizing similar statutorily prescribed procedures.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The following is a comparison of revenues, expenses, and changes in net assets - actual to budget:

				Final to
		Budget	ted Amounts	Actual
	<u>Actual</u>	Original	<u>Final</u>	<u>Variance</u>
Revenues:	0 10 100	# 12 COO	e 12 500	\$ 180
Use of money and property	\$ 13,680	\$ 13,500	\$ 13,500	
Charges for services	910,688	854,000	910,500	188
Miscellaneous	97,086	<u>12,500</u>	108,000	(10,914)
	1,021,454	880,000	1,032,000	(10,546)
Expenses	971,221	820,000	986,000	14,779
Net	50,233	60,000	46,000	4,233
Net assets, beginning of year	631,187	639,961	639,961	(8,774)
Net assets, end of year	\$ 681,420	<u>\$699,961</u>	\$ 685,961	<u>\$ (4,541)</u>

#### 2. DEPOSITS

The Utility's deposits in banks at December 31, 2006, were entirely covered by Federal depository insurance, or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The Utility is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Trustees; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Interest rate risk - The Utility's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397, days but the maturities shall be consistent with the needs and use of the Utility.

The Utility had no investments meeting the disclosure requirements of Governmental Auditing Standards Board Statement Number 3, as amended by Statement Number 40.

### 3. PLANT AND DEPRECIATION PROCEDURES

Listed below are the major classes of plant as of December 31, 2006 and 2005:

	Telephone	CATV & Internet	Total	2005 <u>Total</u>
Distribution plant Other equipment Total plant	\$59,681	\$880,757	\$ 940,438	\$896,157
	<u>40,105</u>	33,399	73,504	<u>73,504</u>
	\$99,786	\$914,156	\$1,013,942	\$969,661

Provision for depreciation and amortization has been computed at straight-line rates over the estimated useful lives of the property.

### 4. PENSION AND RETIREMENT BENEFITS

The Utility contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 3.70% of their annual covered salary and the Utility is required to contribute 5.75% of annual covered payroll. Contribution requirements are established by State statute. The Utility's contribution to IPERS for the years ending December 31, 2006, 2005, and 2004, were \$5,408, \$5,237, and \$4,833, respectively, equal to the required contributions for each year.

#### 5. RISK MANAGEMENT

Laurens Municipal Broadband Communications Utility is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The Utility assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

# 6. SIGNIFICANT AREA CONCENTRATION OF CREDIT RISK

The Utility extends credit to its customers on terms no more favorable than standard terms of the industry it serves. A substantial portion of the Utility's customers are located in Laurens, Iowa. The Utility's credit risks have been anticipated and management believes that adequate provision has been made for doubtful accounts.

#### 7. RELATED PARTY TRANSACTION

Pursuant to Iowa Code Chapter 28E.18 concerning the joint use of facilities through sharing agreements, the Laurens Municipal Broadband Communications Utility and the Laurens Municipal Light and Power Plant have entered into an agreement whereby the Communications Utility shall pay the Electric Utility the sum of \$173,000 on or before the first day of June each year for the use of a portion of the Communications distribution system for the previous calendar year. The term of this agreement is forty years and payments are due June 1 of each year.

# HUNZELMAN, PUTZIER & CO., PLC CERTIFIED PUBLIC ACCOUNTANTS

WESLEY E. STILLE, C.P.A.
JEFFORY B. STARK, C.P.A.
KEITH C. GERMANN. C.P.A.
RICHARD R. MOORE, C.P.A.
KENNETH A. PUTZIER, C.P.A. (RETIRED)
W.J. HUNZELMAN, C.P.A. 1921-1997

1100 WEST MILWAUKEE STORM LAKE, KOWA 50588 712-732-3653 FAX 712-732-3662 info@hpcocpa.com

Board of Trustees Laurens Municipal Broadband Communications Utility Laurens, Iowa

The primary purpose of our examination was to formulate an opinion on the financial statements taken as a whole. The additional information presented in the following pages was prepared on the basis of audit procedures applied in our examination of the financial statements. This information, while not considered necessary for fair presentation of the financial statements is, in our opinion, fairly stated in all material respects when considered in relation to the financial statements taken as a whole.

Hunzelman, Putzier : Co.

April 26, 2007

# LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY STATEMENTS OF OPERATIONS YEARS ENDED DECEMBER 31, 2006 AND 2005

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	<u>Telephone</u>	CATV & <u>Internet</u>	<u>Total</u>	2005 <u>Total</u>
OPERATING REVENUES				
Sale of cable services:		0004000	0.004.365	ወ1 <i>ግን ለ</i> በፍ
Basic and digital cable	\$ -	\$204,265	\$ 204,265	\$172,406
Sale of telephone services:			210 170	210 761
Local	219,170	-	219,170	219,761 50,006
Long distance	67,706	•	67,706	238,947
Access fees	241,507	120.020	241,507	121,566
Internet	-	138,830	138,830	90,900
Transport fee credits	90,900	-	90,900	-
Special circuits	20,808		20,808	7,822
Other	5,484	-	5,484	
USAC - High cost	6,934	********	6,934	7,317
Tower lease fees		13,680	13,680	258
Converters	<b>**</b>	5,984	5,984	
Miscellaneous	3,346	2,840	6,186	5,235
Total operating revenue	<u>655,855</u>	<u>365,599</u>	1,021,454	914,218
OPERATING EXPENSES				
Cost of service:	»•	143,472	143,472	119,589
Basic and digital programming	*fen	37,228	37,228	39,773
Internet fees	18,791	5,399	24,190	31,000
Transport fees	79,017		79,017	74,797
Switching fees	79,683	»h	79,683	65,410
Long distance fees	91,658		91,658	87,626
Access fees	20,930	mi	20,930	20,401
Billing fees	3,008	_	3,008	2,038
Illuminet fees	4,841	No.	4,841	117
Directory listing fees	75 <u>,000</u>	90,000	165,000	145,000
Joint use fees	372,928	276,099	649,027	585,751
Total cost of service	JI Lay Die U			And the second s
Head end system:	5,473	8,003	13,476	13,607
Wages and benefits	2,949	8,080	11,029	14,087
Operating expenses and supplies	2,349	2,068	2,068	
Customers' installation expense	***	3,700	3,700	1,867
Maintenance and repairs	478	897	1,375	1,351
Buildings and grounds	5, <u>968</u>	79,2 <u>65</u>	<u>85,233</u>	74,388
Depreciation	14,868	102,013	116,881	105,300
Total head end system	A STATE OF THE PARTY OF THE PAR	15/24010		A Commence of the Commence of
Customers' accounts expense:	3,800	765	4,565	217
Bad debt expense (recoveries)	2,000	100	1 4 5 5 5	AND ADDRESS OF PERSONS AND ADDRESS OF THE PERSON ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF THE
Administrative and general expense:	67,400	26,469	93,869	92,846
Administrative and general salaries	8,405	4,011	12,416	11,981
Office supplies and postage	8,403 3,682	1,585	5,267	8,688
Audits, legal, and consultation services	3,308 3,308	1,364	4,672	4,653
Property insurance	5,300	1,50°°	1 472 7 144	(Continued)

# LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY STATEMENTS OF OPERATIONS YEARS ENDED DECEMBER 31, 2006 AND 2005

	AND THE RESIDENCE OF THE PROPERTY OF THE PROPE			
	<u>Telephone</u>	CATV & Internet	<u>Total</u>	2005 <u>Total</u>
OPERATING EXPENSES - (Continued)  Administrative and general expense: (Continued)  Compensation insurance Employees' group insurance Trustees' fees Dues and subscriptions	\$ 2,064 20,732 630 2,364	\$ 997 8,889 270 2,402	\$ 3,061 29,621 900 4,766	\$ 1,897 24,729 900 3,292
Franchise requirement - cost of services to City of Laurens Legal publications Advertising and promotion Convention, meeting, and travel expense Depreciation Motor vehicle and work equipment expense E911 fees Miscellaneous Total administrative and general expense Total operating expense	114 935 1,381 575 2,159 2,125 9,721 4,293 129,888 521,484	10,862 401 536 319 2,073 674 - 10,008 70,860 449,737	10,976 1,336 1,917 894 4,232 2,799 9,721 14,301 200,748 971,221	11,403 848 2,269 622 5,319 3,644 9,289 6,344 188,724 879,992
Operating Income (loss)	<u>\$134,371</u>	\$ (84,138)	<u>\$ 50.233</u>	\$ 34,226

# LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY SCHEDULE OF COMMUNICATIONS PLANT DECEMBER 31, 2006

								Ac	cumulated D	epreciation	
	Balance January 1, 2006	Additions	Itility Plant Transfers	Deletions	Balance December 31, 2006	Depreciation Rate	Balance January 1, 2006	Expense	<u>Transfers</u>	Retirements	Balance December 31, 2006
TELEPHONE PLANT  Distribution System  Head end equipment	\$ 59.681	\$	\$	<u> </u>	<u>\$ 59,681</u>	10.00%	<u>\$ 39.234</u>	<u>\$ 5,968</u>	5	<u>\$</u>	<u>\$ 45,202</u>
Other Equipment Office furniture and fixtures Transportation equipment Laboratory equipment Communication equipment Total telephone plant in service	14,854 12,759 11,944 548 40,105				14,854 12,759 11,944 <u>548</u> 40,105	6.70-20.00 20.00 10.00 10.00	7,481 12,759 6,633 420 27,293	923 1.181 55 2.159 8.127	-		8,404 12,759 7,814 <u>475</u> 29,452 74,654
CATV AND INTERNET PLANT Distribution System Land Towers and antennas Buildings Tower site equipment Head end equipment Satellite dishes Traps and filters	8,280 142,058 7,105 18,545 598,533 52,589 9,366 836,476	44,281	-	-	8,280 142,058 7,105 18,545 642,814 52,589 9,366 880,757	0.00 5.00 5.00 10.00 10.00 10.00 20.00	49,721 2,472 12,782 316,861 36,813 9,366 428,015	7,103 355 1,855 64,693 5,259			56,824 2,827 14,637 381,554 42,072 9,366 507,280
Other Equipment Office furniture and fixtures Transportation equipment Laboratory equipment Communication equipment	11,288 8,506 13,239 366 33,399				11,288 8,506 13,239 366 33,399	6.70-20.00 20.00 10.00 10.00	7,046 8,506 7,023 280 22,855	$   \begin{array}{r}     726 \\     \hline     1,310 \\     \hline     2.073   \end{array} $			8,506 8,333 317 24,928
Total CATV and internet plant in service  Total Plant in Service  Construction Work in Process	869,875 969,661	44,281 44,281			914,156 1,013,942		<u>450.870</u> 517,397	81.338 89,465  \$ 89,465	\$	\$	606,862 \$606,862
Total Utility Plant	<u>\$969,661</u>	<u>\$.44,281</u>	<u>\$</u>	<b>&amp;</b>	<u>\$1,013,942</u>		\$ <u>517,397</u>	<u> </u>	<u> </u>		

# LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY COMMENTS ON BALANCE SHEET DECEMBER 31, 2006

CAPITAL ASSETS	Cost Accumulated Depreciation		\$1,013,942 606,862	<u>\$ 407,080</u>
Details of the utility plant are shown in the preceding schedule.				
CASH AND CASH EQUIVALENTS				<u>\$ 117,779</u>
This balance consists of the following:		Interest <u>Rate</u>	Amount	
	nd deposit NOW account: ens State Bank - money market account	3.30%	<u>\$ 117,779</u>	
ACCOUNTS RECEIVABLE				\$ 103,007
This balance consist	ts of the following:			
November 15, December 16, Accounts Receiv	able - cable, internet, and telephone sales: 2006 - December 15, 2006 and past due 2006 - December 31, 2006 rable Access Fees:		\$ 53,240 2,518 25,315	
October 19, 2006 - November 19, 2006 and past due November 20, 2006 - December 31, 2006			26,934	
Less: Allowance	e for doubtful accounts		(5,000) \$ 103,007	
DUE FROM ELECTRIC UTILITY			\$ 269,034	
This balance consis	ats of funds loaned to the electric utility.			
PREPAID EXPENSES				<u>\$ 2,307</u>
This balance consis	sts of the following:			
Prepaid insura	ance		\$ 2,307	
ACCOUNTS PAYABLE				<u>\$ 205,306</u>
This balance consis	sts of the following:			
Pocahontas E Long Lines - Long Lines - Laurens Mun City of Laure	le Television Cooperative - December programming 911 - 4 <sup>th</sup> quarter E911 fees Telephone fees Carrier access billing fees icipal Broadband Communications Utility - Joint us ans - Franchise fees a less than \$1,000		\$ 8,193 2,366 14,354 9,812 165,000 5,296 285 \$ 205,306	

OTHER CURRENT AND ACCRUED LIABILITIES		<u>\$ 12,481</u>
This balance consists of the following items:		
Accrued vacation, payroll and benefits Accrued sales, use, and excise tax	\$ 9,059 3,422 \$ 12,481	
NET ASSETS		\$ 681,420
Following is a summary of the changes in this account during 2006:		
Balance, January 1, 2006 Change in net assets	\$ 631,187 50,233	
Balance, December 31, 2006	\$ 681,420	

# HUNZELMAN, PUTZIER & CO., PLC CERTIFIED PUBLIC ACCOUNTANTS

WESLEY E. STILLE, C.P.A.
JEFFORY B. STARK, C.P.A.
KEITH C. GERMANN, C.P.A.
RICHARD R. MOORE, C.P.A.
KENNETH A. PUTZIER, C.P.A. (RETIRED)
W.J. HUNZELMAN, C.P.A. 1921-1997

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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees Laurens Municipal Broadband Communications Utility Laurens, Iowa

We have audited the accompanying financial statements of Laurens Municipal Broadband Communications Utility, as of and for the year ended December 31, 2006, and have issued our report thereon dated April 26, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Utility's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the Utility's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Utility's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies and other deficiencies we consider to be material weaknesses.

A control deficiency exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Utility's ability to initiate, authorize, record, process, or report financial data reliably in accordance with U.S. generally accepted accounting principles such that there is more than a remote likelihood a misstatement of the Utility's financial statements that is more than inconsequential will not be prevented or detected by the Utility's internal control. We consider the deficiencies in internal control described in Part I of the accompanying Schedule of Findings to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood a material misstatement of the financial statements will not be prevented or detected by the Utility's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we believe items I-A-06 and I-B-06 are material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Utility's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Comments involving statutory and other legal matters about the Utility's operations for the year ended December 31, 2006, are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the Utility. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

The Utility's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the Utility's responses, we did not audit responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees, and citizens of Laurens, Iowa and other parties to whom Laurens Municipal Broadband Communications Utility may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the Utility during the course of our audit.

Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Hungelman, Tutgler i Co.

April 26, 2007

### LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY

#### SCHEDULE OF FINDINGS

#### YEAR ENDED DECEMBER 31, 2006

### Part I: Findings Related to the Financial Statements:

#### INSTANCES OF NONCOMPLIANCE:

No matters were noted.

### SIGNIFICANT DEFICIENCIES

I-A-06 Segregation of Duties - One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that bank deposits, opening mail, recording receipts and disbursements, checks and payroll preparation, and bank reconciliations are all handled by two individuals.

<u>Recommendation</u> - We realize that with a limited number of office employees, segregation of duties is difficult. However, the Utility should review its control procedures to obtain the maximum internal control possible under the circumstances.

<u>Response</u> - The Board of Trustees along with the General Manager will review the financial statements and internal control procedures, in detail, every month. The duties of opening mail, bank deposits, recording receipts and disbursements, bank reconciliations, and payroll preparation will be rotated among our office staff and monitored daily by the General Manager. Two (2) signatures on all check disbursements are required.

Conclusion - Response accepted.

I-B-06 Electronic Data Processing Systems – During our review of internal control, the existing control activities in the Utility's computer-based systems were evaluated in order to determine that activities, from a control standpoint, were designed to provide reasonable assurance regarding the achievement of objectives in the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. The following weaknesses in the Utility's computer-based systems were noted:

The Utility does not have written policies for:

- password privacy and confidentiality,
- requiring password changes because software does not require the user to change logins/passwords periodically,
- ensuring that only software licensed to the Utility is installed on computers,
- requiring user profiles to help limit access to programs to those who have a legitimate need.

Also, the Utility does not have a written disaster recovery plan.

<u>Recommendation</u> - The Utility should develop written policies addressing the above items in order to improve the Utility's control over computer based systems and a written disaster recovery plan should be developed.

### LAURENS MUNICIPAL BROADBAND COMMUNICATIONS UTILITY

#### SCHEDULE OF FINDINGS

#### YEAR ENDED DECEMBER 31, 2006

### Part I: Findings Related to the Financial Statements: (Continued)

SIGNIFICANT DEFICIENCIES: (Continued)

I-B-06 Electronic Data Processing Systems - (Continued)

Response - The Utility will work to develop the necessary written policies addressing disaster recovery, password privacy, confidentiality, and personal use of computer equipment and software.

Conclusion - Response accepted.

## Part II: Other Findings Related to Statutory Reporting:

- II-A-06 <u>Budget</u> Utility expenditures during the year ended December 31, 2006, did not exceed the amounts budgeted.
- II-B-06 Questionable Expenditures We noted no expenditures which may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- II-C-06 <u>Travel Expense</u> No expenditures of Utility money for travel expenses of spouses of Utility officials or employees were noted.
- II-D-06 <u>Business Transactions</u> We noted no business transactions between the Utility and Utility officials or employees.
- II-E-06 Bond Coverage Surety bond coverage of Utility officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
- II-F-06 Trustee Minutes No transactions were found that we believe should have been approved in the Trustee minutes but were not.
- II-G-06 Deposits and Investments We noted no instances of non-compliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa.
- II-H-06 <u>Telecommunications Services</u> No instances of noncompliance with Chapter 388.10 of the Code of Iowa were noted.